

Mariners Cove Community Association  
Homeowners Association Meeting Agenda  
Wednesday, September 27th, 2023

1. Call to order
2. Attendance
  - a. Board Members present
    - i. Michelle Baker
    - ii. Tricia May-Dracka
    - iii. Margie Freeman
    - iv. Carola Nesbitt
    - v. Jill Charbonneau
  - b. Board Members absent
    - i. Dianna Solano
  - c. Homeowners
    - i. Tom Brennan, 317 Mainsail Dr.
    - ii. Jesus Garcia, 3 Mainsail Ct.
3. Approval of August meeting minutes: Michelle
  - a. Seconded: Margie. All in favor. Jill abstained.
4. President's Report: Michelle
  - a. No documents in dropbox since last month.
  - b. The board was served documents related to a house foreclosure.
  - c. Dianna ordered sign for lockbox
5. Treasurer's Report: Michelle
  - a. Approval of July 2023 report: Margie
    - i. Seconded: Michelle. All in favor.
  - b. Monthly update
    - i. Beginning balance for August report: \$163,232.15
    - ii. Ending balance: \$76,483.35
    - iii. Expenses this month include landscaping, utilities, pond work.
    - iv. Collected 305/338 of homeowner dues (90%) for FY24.
    - v. Approval of July financial report
  - c. Add lien on delinquent homeowners (all houses over two years) after mailing goes out. **ACTION:** reassess after key exchange.
6. Meet and Greet/Key Exchange
  - a. Saturday, September 30<sup>th</sup>, 11:30-1:30pm
  - b. Catering choices: Dianna.
    - i. Subway: 15 small sandwiches
    - ii. B&B: hot dogs
    - iii. Case of water, chips, variety of soda and juice boxes.
  - c. Homeowner survey
    - i. Tricia → electronic option
  - d. Supplies
    - i. Dianna: Napkins, paper plates, hand sanitizer, 3 plastic table cloths & tape, name tags, 1 table, 1 10x10 tent, 1 cooler, 1 bag of games

- ii. Tricia: 1 large cooler, ice, tablecloths, garbage can, recycling can
  - iii. Still needed: 1 more cooler, pens, clipboards, permanent markers
- 7. Ponds update: Jill
  - a. Will seed this fall
  - b. Need to do a final report and submit for grant reimbursement for November
  - c. Encap will do maintenance for two years.
  - d. Trapper called for muskrats
    - i. Homeowners found a hole that will need to be backfilled
  - e. Stakes surrounding both ponds are marked as no-mowing area (from stakes to ponds). The lawn service has been made aware.
- 8. Landscaping Committee Report: Margie
  - a. Starting native seed collection
  - b. Port-a-potty will be removed in October.
  - c. Herbicide will be applied to phragmites.
  - d. Aerators/fountains, and fishing dock plans are on hold until Spring and grant reimbursement clears.
- 9. New Business
  - a. Meeting boards for entrances are wore down. Need to decide if we can fix or get new signs. **ACTION:** Jill and Dianna to price out new signs. Dianna ordered plaque for dropbox.
  - b. New logo to be designed by Dianna Solano working with Tricia.
  - c. Friendly reminders to community about bylaws via facebook: Carola
- 10. Motion to adjourn: Michelle
  - a. Second: Margie. All in favor